

**Held at Bristol****Regular Meeting****August 9, 2023**

The President, Scott Chapman, called the meeting to order at 6:00 p.m.

The board met on August 9, 2023 for a regular meeting with the following roll call:

Misty Berry-Present

Don Mickel-Present

Kristina Stephens-Present

Brooke Vondrasek-Present

Scott Chapman-Present

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to approve the minutes of the July 19, 2023 special board meeting.

Roll Call: Vondrasek, Stephens, Berry, Mickel, Chapman-Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to approve the Financial Reports as presented by the Treasurer.

Roll Call: Mickel, Vondrasek, Berry, Stephens, Chapman, -Ayes-Motion carried

**Personnel Lot Draw**

A lot drawing for seniority purposes per Article 1.038 (C) (4) of the negotiated agreement was held with BASE representative Debbie Rowles present, for the following members: Abigail Brazofsky, Anthony Innocenzi, Katherine Synnestvedt and Madelyn Wansack. Results were as follows:

1. Madelyn Wansack
2. Anthony Innocenzi
3. Katherine Synnestvedt
4. Abigail Brazofsky

A lot drawing for seniority purposes per Article 1.038 (C) (4) of the negotiated agreement was held with BASE representative Debbie Rowles present, for the following members: Mikel Lagaras and Stacy Woodyard. Results were as follows:

1. Stacy Woodyard
2. Mikel Lagaras

**OSBA**

Motion by Mr. Mickel, seconded by Mrs. Berry, to appoint Kristina Stephens as delegate and Brooke Vondrasek as alternate to the Ohio School Boards Association (OSBA) annual business meeting on November 13, 2023.

Roll Call: Mickel, Berry, Stephens, Vondrasek, Chapman,-Ayes—Motion Carried.

**Bus Routes**

Motion by Mrs. Stephens, seconded by Mrs. Berry, to approve the bus routes/stops for the 2023-2024 school year with the understanding that changes will be made periodically as needed.

Roll Call: Stephens, Berry, Mickel, Vondrasek, Chapman,-Ayes—Motion Carried.

**Personnel**

Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to accept the resignation of **Alisha Kugler** as Softball coach for the 2023-2024 school year.

Roll Call: Mickel, Vondrasek, Berry, Stephens, Chapman,-Ayes—Motion Carried.

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**Personnel Cont'd**

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve **Katherine Synnestvedt** as Softball coach for the 2023-2024 school year provided she meets all state and local requirements.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve **Brandon Williams** as volunteer assistant for Jr. High Cross Country for the 2023-2024 school year provided he meets all state and local requirements.

Roll Call: Stephens, Vondrasek, Berry, Mickel, Chapman, -Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mrs. Stephens, to use/employ properly licensed, volunteer employees as substitute drivers and compensate them at the substitute rate in addition to the regular position pay rate for hours driving bus for the 2023-2024 school year.

Roll Call: Mickel, Stephens, Berry, Vondrasek, Chapman, -Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mrs. Berry, to use/employ **Deborah Rowles** on an as needed basis at her secretary rate as a temporary bus driver for the 2023-2024 school year.

Roll Call: Stephens, Berry, Mickel, Vondrasek, Chapman, -Ayes—Motion Carried

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve **Caralee Jarrett** as a substitute custodian on an as needed basis at STEP 0 of the custodian schedule.

Roll Call: Mickel, Stephens, Berry, Vondrasek, Chapman, -Ayes—Motion Carried

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to approve the following bus drivers as substitute cafeteria workers on an as needed basis at STEP 0 of the cafeteria schedule:

1. **Caralee Jarrett**
2. **Heather Polowsky**

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman, -Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve **Gina Rigg** as a substitute custodian on an as needed basis at STEP 0 of the custodian schedule.

Roll Call: Stephens, Mickel-Ayes, Berry-Abstain, Vondrasek, Chapman, -Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to approve the Substitute List for the 2023-2024 school year provided they meet all state and local requirements.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman, -Ayes—Motion Carried.

**Board Policies**

Motion by Mrs. Berry, seconded by Mrs. Vondrasek to approve the following revisions to the Bristol Board of Education Policies:

1. 7540 - Technology (Revised)
2. 7540.01 - Technology Privacy (Revised)
3. 7540.02 - Web Accessibility, Content, Apps, and Services (Revised)
4. 7540.03 - Student Technology Acceptable Use and Safety (Revised)
5. 7540.04 - Staff Technology Acceptable Use and Safety (Revised)
6. 8300 - Continuity of Organizational Operations Plan (Revised)
7. 8305 - Information Security (Revised)
8. 8315 - Information Management (Revised)
9. 9700.01 - Advertising and Commercial Activities (Revised)

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman-Ayes—Motion Carried.

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## **MOU (Exhibit 2023-20)**

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the Memorandum of Understanding between the Bristol Local School District Board of Education and the Bristol Association of School Employees (Exhibit 2023-20).

Roll Call: Stephens, Vondrasek, Berry, Mickel, Chapman, -Ayes—Motion Carried.

## **Bristol Public Library (Resolution 2023-14)**

Motion by Mr. Mickel, seconded by Mrs. Berry, to approve the rate resolution for the Bristol Public Library (Resolution 2023-14).

Roll Call: Mickel, Berry, Stephens, Vondrasek, Chapman, -Ayes—Motion Carried

## **Fees**

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to approve the following fee schedule for the 2023-2024 school year:

- |                   |   |         |             |
|-------------------|---|---------|-------------|
| 1. Parking Fee    | - | \$10.00 | grades 9-12 |
| 2. Art Fee        | - | \$ 7.50 | grades 7-8  |
| 3. Art Fee        | - | \$15.00 | grades 9-12 |
| 4. Technology Fee | - | \$ 5.00 | grades 7-8  |
| 5. Technology Fee | - | \$10.00 | grades 9-12 |

Roll Call: Vondrasek, Stephens, Berry, Mickel, Chapman, -Ayes—Motion Carried.

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to waive the following fees for the 2023-2024 school year:

- |                             |   |             |
|-----------------------------|---|-------------|
| 1. Elementary Workbook Fees | - | grades K-6  |
| 2. High School General Fees | - | grades 7-12 |

Roll Call: Vondrasek, Stephens, Berry, Mickel, Chapman, -Ayes—Motion carried

## **Lunch Prices**

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve the Lunch Prices for the 2023-2024 school year:

- |           |                      |
|-----------|----------------------|
| 1. \$2.40 | K-6 (includes Milk)  |
| 2. \$2.65 | 7-12 (includes Milk) |
| 3. \$4.25 | Adult                |
| 4. \$0.50 | Milk                 |

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman, -Ayes—Motion Carried.

## **TCESC**

Motion by Mrs. Stephens, seconded by Mrs. Vondrasek, to approve the Trumbull County Educational Service Center true-up payment of \$59,256.65 for services provided for FY23.

Roll Call: Stephens, Vondrasek, Berry, Mickel, Chapman, -Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve the revised contract with the Trumbull County Educational Service Center for special education services for fiscal year 2024 in the amount of \$784, 046.00.

Roll Call: Mickel, Stephens, Berry, Vondrasek, Chapman, -Ayes—Motion Carried.

## **SERS**

Motion by Mrs. Vondrasek, seconded by Mrs. Berry, to approve the true-up invoice to the School Employees Retirement System (SERS) for \$16, 556.23.

Roll Call: Vondrasek, Berry, Mickel, Stephens, Chapman, -Ayes—Motion Carried.

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## Crowdfunding

Motion by Mr. Mickel, seconded by Mrs. Vondrasek, to approve (3) fundraisers for Mrs. Denise Mijavec for classroom items posted to DonorsChoose prior to receiving approval.

Roll Call: Mickel, Vondrasek, Berry, Stephens, Chapman, -Ayes-Motion carried

## Executive Session

Motion by Mrs. Berry, seconded by Mrs. Stephens, to move to executive session for the purpose of evaluation, compensation, and employment of personnel at 6:48 p.m. with Carla Click and Christopher Dray.

Roll Call: Berry, Stephens, Mickel, Vondrasek, Chapman, -Ayes—Motion Carried.

The board came out of executive session at 7:45 p.m.

## Personnel

Motion by Mr. Mickel, seconded by Mrs. Stephens, to approve the updated job description for the Maintenance Buildings and Grounds Supervisor as presented.

Roll Call: Mickel, Stephens, Berry, Vondrasek, Chapman, -Ayes—Motion Carried.

## Resolution 2023-15

Motion by Mrs. Vondrasek, seconded by Mrs. Stephens, to approve Resolution 2023-15.

A motion authorizing the Board to enter into a new contract with **Scott Donaldson** for employment for (2) two years, beginning July 1, 2023 through June 30, 2025 as Maintenance Buildings and Grounds Supervisor.

Roll Call: Vondrasek, Stephens, Berry, Mickel, Chapman-Ayes-Motion carried

## Personnel

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to approve the new contract of **Scott Donaldson** for employment for (2) years, beginning July 1, 2023 through June 30, 2025 as Maintenance Buildings and Grounds Supervisor. This voids the current contract that was from November 1, 2022 through October 31, 2024.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman-Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mrs. Stephens, to void the current contract with Scott Donaldson that was from November 1, 2022 through October 31, 2024. This contract was replaced by motion VII.

Roll Call: Mickel, Stephens, Berry, Vondrasek, Chapman, -Ayes—Motion Carried.

Motion by Mrs. Berry, seconded by Mrs. Vondrasek, to adjourn this regular meeting at 7:47 p.m.

Roll Call: Berry, Vondrasek, Mickel, Stephens, Chapman, -Ayes—Motion Carried

SIGNED: \_\_\_\_\_  
President

\_\_\_\_\_  
Date Approved

ATTESTED: \_\_\_\_\_  
Treasurer